

Salisbury Board of Finance – Meeting Minutes – June 24, 2010

Board of Finance Members Present: Chairman, Bill Willis, Carole Dmytryshak, Mat Kiefer, Don Mayland, Carl Williams and Alice Yoakum.

Also present: Joe Cleaveland, Town Comptroller, First Selectman Curtis Rand, Roger Rawlings, Chairman of the Board of Education and Town Report Editor Jim Britt.

The meeting was called to order by Chairman, Bill Willis at 7:30 pm.

The first order of business was to amend the **Agenda** so that item #6, schedule for the Town Report, became the third order of business. This was moved by D. Mayland, seconded by M. Kiefer and approved by all.

The second order of business was to approve the **BOF Minutes** for: April 12, 13th, 15th, 27th and May 19th 2010. These Minutes were voted on together. It was moved by D. Mayland, seconded by C. Williams and approved by all to approve the Minutes.

Town Report - There was a discussion on the timing of presenting the Town Report and the Auditor's Report. Some felt that presenting the two at the same meeting made a certain amount of sense, but the Auditor's Report is based on the fiscal year (which ends June 30th) and the Town Report follows the calendar year. It was moved by D. Mayland, seconded by C. Williams and voted unanimously to authorize Bill Willis and Jim Britt to determine the date for the dedication of the Town Report and report back to the Board of Finance.

Tax Collector's Report – Carl Williams presented the Tax Collector's Report he also mentioned that Denise Rice, was recently injured in a bad fall. Carl mentioned we are currently at a 99.6% tax collection rate. He reviewed property taxes to be added to suspense list. On personal property the total amount to be suspended is \$3,955.54 and on motor vehicles it is \$3,665.75. Items in suspense total \$7,621.20. It was moved by C. Williams, seconded by D. Mayland and voted unanimously to approve the Tax Collector's Report, and the suspense list.

It was also moved by C. Williams, seconded by D. Mayland and unanimously approved to wish Denise a speedy recovery.

Board of Education – Roger Rawlings presented the Quarterly Report for the Board of Education. There was discussion of improvements spending from the capital and repair lines which totaled \$33,403 which was over budget by \$1,272. In addition, there was discussion of expenditures from the capital reserve that totaled \$10,260.45. The Capital Reserve is estimated to be around \$266,000 some of which will be used to replace windows in the school building in the coming year. There will be an overall budget surplus this year of about \$40,000.

It was moved by M. Kiefer, seconded by A. Yoakum and unanimously approved to accept the Board of Education Quarterly Report.

It was moved by C. Williams, seconded by A. Yoakum and voted unanimously to approve the transfer of up to \$20,000 of Board of Education budget surplus to the BOE Capital Fund.

Board of Selectmen – Comptroller, Joe Cleaveland presented the Quarterly Report for the Board of Selectmen. There will be a deficit in overall revenues for the year but the exact numbers are not yet in. Revenue from rental property is about \$93,000 for the year. School bond reimbursement money has been received but has not yet been recorded. We have a surplus in health insurance, street lights, and snow removal funds. We will be over budget for legal services.

It was moved by D. Mayland, seconded by A. Yoakum and voted unanimously to approve the transfer from surplus of up to \$5,000 to cover shortage in legal line 1041.

It was moved by D. Mayland, seconded by C. Williams and voted unanimously to approve the Board of Selectmen's Report.

There was an informal discussion on the Salisbury Winter Sports Association Ski Jump Drive. M. Kiefer was able to report that Mohawk Ski Area has fully endorsed the project and over 240 individuals have so far contributed. It was suggested that monthly reports for the Board of Finance from SWSA would be appreciated.

There was an informal discussion concerning plans for the interior of the new firehouse. The Town owns the upstairs portion of the building and will be updating and renovating it for use by a small business. There are some unanticipated expenses for improved pipes, a new venting system, appliances and furnishings for the Firehouse itself which the Hose Company would like to cover from its Capital Reserve Fund.

Continue in Force - There were no items to continue in force.

Meeting Dates - The proposed meeting dates for the BOF for the 2010-2011 fiscal year were reviewed. It was moved by C. Dmytryshak, seconded by M. Kiefer and unanimously voted to approve the meeting dates as presented, with the removal of Wednesday, October 20th.

The Board of Finance then went into Executive Session at 9:20 pm to discuss the selectmen stipend. Comptroller, Joe Cleaveland was invited to stay. The Board of Finance came out of executive session at 9:43 pm. In open session it was moved by Carole Dmytryshak and seconded by Carl Williams to discontinue the selectmen stipend at this time. The motion was unanimously approved.

Submitted by Garrett Richardson

