

Salisbury Water Pollution Control Authority  
Town Hall  
Salisbury, CT 06068

Minutes- April 20, 2010

The meeting was called to order at 7:15 at the Town Hall

**PRESENT:** Elvia Gignoux and Robin Leech, co-chair, Nate Seidenberg, Jonathan Dowd, Neil Scott, John Whalen, Gordon Whitbeck, and Tom Key. Curtis Rand was present part time.

**AGENDA:** The agenda was approved.

**MINUTES:** The minutes of the March 16, 2010 were approved.

**SUPERINTENDENT'S REPORT:** John Whalen detailed last month's power outage and efforts to recover three phase power. Delinquent accounts were deemed to be normal with no major problems.

**GRANTS:** Curtis Rand, First Selectman, presented opportunities for grants to municipal water pollution control agencies through USDA. Grants can be obtained in the form of a 45% grant- 55% long term (40 yr- 50yr) loan but at a relatively high interest rate (5+%). The grants could be applied to checking, cleaning lines, new or upgraded plant, preparation of a 30 yr plan, etc. Canaan has used these grants.

An engineer is required to prepare grants but services may be obtained without competitive bids. Firms we have used before for various services would probably be suitable.

A general discussion on use of grants followed. Further discussions will be held next meeting.

Curtis also presented information on Freedom of Information Act, including requirements for meetings, minutes, etc. He suggested we use the Town Attorney, Tom Hennick for any questions we may have.

**BUDGET:** A rough budget was reviewed. A vote will be taken on the budget next meeting.

**PLANT POLICY AND PROCEDURES:** Plant policies and procedures were discussed. This discussion included the possibility of an "on call fee" for plant operating personnel. A special meeting to discuss policies was called for May 7, 2010, 7:15AM at Town Hall.

**NOMINATIONS FOR ALTERNATE BOARD MEMBERS:** A general discussion on board membership, including questions of a paid secretary and the formality of the board operations was held.

**NEXT MEETING:** Next meeting will be held on May 21, 2010 at 7:15 A.M. at the Town Hall. Note that the regular meetings have been changed to the third Friday of the month at 7:15 A.M.

Motion to adjourn was made by Neil and seconded by Gordon. Meeting adjourned at 8:52 AM.

Respectfully submitted, Tom Key, temp. sec.