

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

NOVEMBER 12, 2024 – 9:00 (HYBRID)

1. Call to Order. Present: Carol Mason, Tom Callahan and M.C. Taylor. (Heidi Hoeller and Arek Feredjian, Alternate, were on Zoom). Absent: Howard Sobel.
2. **Approval of Agenda. So Moved** by T. Callahan, seconded by M.C. Taylor and unanimously **Approved**.
3. **Approval of Minutes October 1, 2024. So Moved** by T. Callahan, seconded by M.C. Taylor and unanimously **Approved**.

Public Hearing

4. COA #2024-014 / 84 Main Street / Install a cedar shingle roof on gable section of house and Install a generator on left side of main entrance / DOR: 9-16-2024
T. Callahan read the Legal Notice. It was noted that the work on the roof had been started already and that the generator will not be seen at all. A **Motion to Approve COA#2024-014, With the Notation that the Roof work had already started**, was made by M.C. Taylor, seconded by T. Callahan and unanimously **Approved**.
5. Transfer List – September and October, 2024 – Nothing to discuss
6. Update re: mtg. with Abby Conroy and Miles Todaro – C. Mason had spoken with them about generators and having the Land Use office look at the locations first. The forthcoming on-line application will trigger certain things, such as generators. A. Conroy may have a list of structures that they have to approve.
7. Update re: Mat Kiefer – map – Map is in progress
8. Review / Approve Meeting Dates for 2025. The schedule of meeting dates is as follows:
(1st Tuesday of Month 9:00am Hybrid)
Jan.7; Feb. 4; March 4; April 1; May 6; June 3; July 1; August (recess); September 9 (2nd Tuesday after Holiday); October 7; November 5 (Wednesday); December (recess). A **Motion to Approve the 2025 Meeting Dates, as scheduled**, was made by M. C. Taylor, seconded by T. Callahan and unanimously **Approved**.
9. Discussion / Finalization of COA Form – C. Mason presented a final draft form for the members to review and will talk to H. Sobel about the final form, as well.

10. Other Business.

C. Mason presented a Certificate of Appreciation to T. Callahan for his years of service to the HDC, along with a book by Michael Smith, Classical Design. C. Mason also had Certificates of Appreciation and books for former HDC members Elyse Harney and Robert Highsmith.

T. Callahan commented that the HDC has a good group, but that people should come to the meetings and noted that Alternates should be involved in the process, as well. He suggested reviewing the POCD on an on-going basis and putting the link on every Agenda; he questioned what an “Architectural Review Committee” is supposed to be. T. Callahan mentioned that he had spoken with a couple of people about joining the HDC, but the feedback was that they didn’t want to have conflicts with other Committees, such as the Pope Land Design Committee.

11. Public Comment – None

Adjournment. So Moved by T. Callahan, seconded by M.C. Taylor and unanimously **Approved.**