

Salisbury Pathways Committee

Ninety Fourth Meeting (Special Meeting)

Date and Time: Monday, October 28, 2024, at 5:30 p.m. Location:

REMOTE (Zoom Meeting)

Present: Chris Williams, Kathy Trahan, Natalia Smirnova, Pat Hackett.

Minutes:

Call to order – 5:30 p.m.

1. Approval of the minutes of the meeting on September 16, 2024.
Minutes approved unanimously.
2. TRIP application: letter to abutters, engineering, and survey - updates.
 - Letter to abutters is still with Curtis. Chris is to ask Curtis to give us back the letter, so we can edit it more.
 - Engineering – the Town needs to do a progress report. Curtis and Chris are on it. The email from DOT is attached. Natalia will remind Curtis on January 23 to submit the quarterly report to DOT.
 - Survey – Pat is to check with Matt Kiefer regarding the survey.
3. DEEP Recreational Trails Grant application: letter to supporters, DEEP feedback -- updates.
 - Letter to supporters – Gerry and Kathy worked on it. It is circulated among Committee Members.
 - DEEP feedback – Natalia was unsuccessful in reaching out to DEEP for the feedback via several emails. The committee advised Natalia to call the DEEP.
4. Term Expiration 11/2024 – Gerry Stanton and Pat Hackett – action expected.
Motion: re-appoint Gerry Stanton and Pat Hackett to Pathways Committee for a 3-year term expiring in November 2027.
Vote: 3 – yes, 1- excused. Motion passed.
Result: ask Selectmen to approve this decision and re-appoint Gerry and Pat till 11/2027.
5. Citizens comments – no citizens present.
6. New Business:
 - POCD – negative tone. Our changes were included. We will need to align our vision with the POCD final draft.
 - Next meeting is on Monday, November 18th due to Veterans Day closure.
 - Agenda for November 18:
 - o TRIP – Curtis and Chris – letter to abutters, and progress report.
 - o DEEP –
 - Kathy and Gerry – follow up letter to supporters.
 - Natalia – call DEEP for follow up.
 - Pat – survey and engineering

The meeting was adjourned at 5:51 p.m.

Minutes respectfully submitted by Natalia V. Smirnova, Secretary, on November 4, 2024.

From: Horan, Colin <Colin.Horan@ct.gov>

Sent: Wednesday, October 23, 2024 10:22 AM

To: Horan, Colin <Colin.Horan@ct.gov>

Cc: Champagne, William A. <William.Champagne@ct.gov>; Babowicz, Craig J <Craig.Babowicz@ct.gov>

Subject: Transportation Rural Improvement Program (TRIP) Progress Status Report

Good morning,

This is a reminder that in accordance with the [Transportation Rural Improvement Program Guidelines](#), you are expected to provide quarterly progress reports for your Municipality's TRIP Grant project. Please complete your progress report by filling out our online form found [here](#). The link to this form can also be found on our [website](#).

Progress reports shall be submitted during all phases of the project from the execution of the Commitment to Fund Letter, through construction, and until a Notification of Project Completion form is submitted.

If you are no longer a point of contact for a TRIP Grant in your Municipality, please forward to the appropriate contact and please let us know so that we can update our records.

Also, please be reminded that per section 2.04 of the [Transportation Rural Improvements Program Guidelines](#), the Municipality must execute and deliver a Project Authorization Letter (PAL), issued pursuant to the Master Municipal Agreement for Construction Projects, and comply with its terms within a period of 1095 calendar days (3 years) from the execution date of the Commitment to Fund letter. An extension to this timeframe may be considered. Should an extension be needed, a written request including justification and revised schedule must be submitted through your TRIP Project Manager.

Please contact your TRIP Project Manager if you have any questions.

Colin Horan

Connecticut Careers Trainee

Connecticut Department of Transportation

Office of Strategic Planning and Projects/Project Planning Unit

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